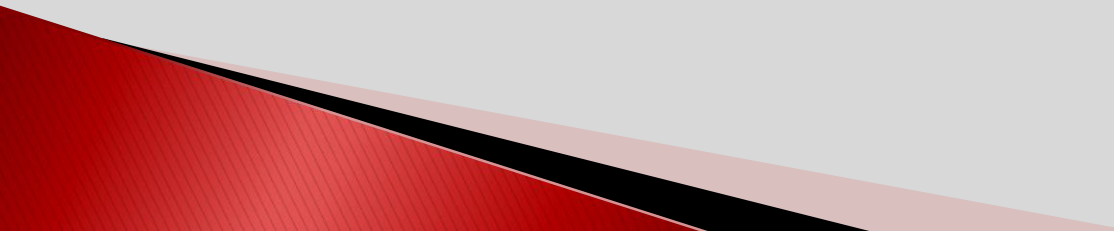# Senior Capstone Presentations

Prepare for success on Thursday, May 23, 2019

Organizing Your Presentation

- We encourage you to use an organizational tool such as notes, PowerPoint, Prezi, or Google Slides to help you organize and deliver your presentation
  - Do not overwhelm your audience with too much information on each slide
  - Please proofread!

Organizing Your Presentation

- Have clear sections:
    - Introduction, topic selection, fieldwork, learning stretch, research, personal growth, impact of the project, and conclusion

- Emphasize speaking rather than reading your presentation
    - Remember, memorize ideas, not words!

Capstone Presentations Must

- Be 8 to 12 minutes long

- Have a recognizable introduction and conclusion
  - *Remember, open with an impact statement, powerful quote, question, or personal story, rather than the boring, "Hi, my name is … and I did … for my project"

- Include information on how you chose your Capstone Project

Capstone Presentations Must…

- Describe your Fieldwork. What insights were gained from the fieldwork experience?

- Describe your learning stretch. How was the project a challenge and how did it "stretch" your skills and knowledge? What types of problems did you solve?

- Tie in your research. How did the research you did for your annotated bibliography link to your fieldwork and topic?
  - Remember, it is most effective (and on the rubric) to add each piece of the annotated bibliography where it best fits in the presentation and not simply on one slide.

Personal Growth:

- Responded to calls
- Experienced the environment of the firehouse
- Rode the truck
- Wore the gear and Air pack
- Learned how to handle my emotions
- Work in an environment with mostly men

Research:

- A Woman Among Men: Female Firefighter Blazed A Trail

Capstone Presentations Must…

- Describe your growth as an individual through the entire Capstone Project.
  - Use information gleaned from your Reflection Paper to aid you

- Include information about how your Capstone Project did/might change your life and/or professional goals.
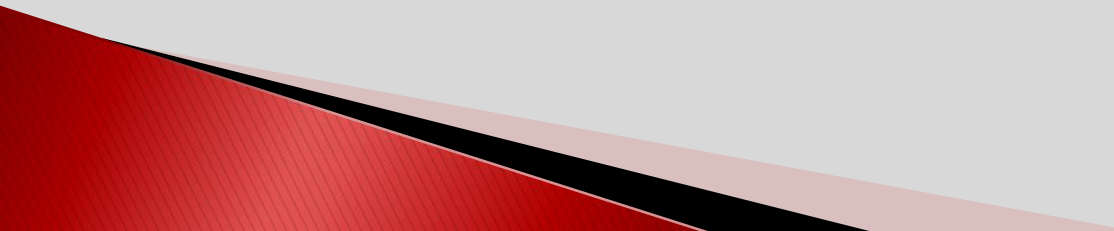
Capstone Presentations Must...

▸ Include an audio/visual aid (poster, recording, video, etc.)

◦ This will serve to help your audience better understand what you did and what you learned from your Capstone Project.

◦ If your project resulted in an actual product, this product or pictures of the product should be a part of your presentation.

◦ Google Slides counts as an organizational tool, not an audio/visual aid.

◦ **This is an area that our judges will be stressing**
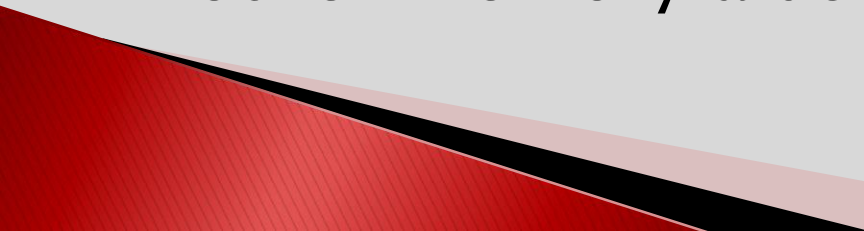
Rubric

- Total possible points: 54
- Points needed to pass: 40

Language and Delivery
Meets the Standard

- Maintains eye contact
- Speaks clearly and confidently (volume, pace, articulation)
- Engages the audience
- Appears calm and confident throughout most of the presentation (speaks clearly and uses body language effectively)

Organization and Preparation
Meets the Standard

- Introduces the topic clearly
  - Avoids "Hello, my name is…"
- Maintains a focus
- Includes transitions between key points
- Concludes with coherent application/implications
- Organizes the presentation in a logical way, appropriate to its purpose
- Effectively uses agenda, outline, notes, or other memory aids to structure presentation

Media
Meets the Standard

▸ Uses audio/visual supports to convey desired information

◦ Remember: Google Slides is considered an organizational tool only
◦ If you use Google Slies instead of PP/Prezi, and have a video to upload, it will only work through youtube

Content
Meets the Standard

- Clearly defines topic or main ideas
- Provides sufficient and relevant information throughout most of presentation
- Synthesizes the experience to form insights
- Provides evidence of problem-solving and a learning stretch
- Provides references to at least 2 sources used to research Capstone Project
- Effectively integrates at least 2 sources
  - Note: Research is an area the judges will be stressing: incorporating all 3 sources will get you a 4. Quality counts too!

Questions and Answers
Meets the Standard

- Addresses each question, answering knowledgably, coherently, and confidently

Appearance

- This category will be scored as follows:
  - Meets Standard (2): The student's dress is appropriate
  - Below Standard (1): The student's dress is inappropriate

- Presentation Attire for Females:
  - Females should wear one of the following along with dress shoes:
    - Suit
    - Dress
    - Skirt and Blouse
- Presentation Attire for Males:
  - Males should wear one of the following along with a collared dress shirt, a tie, dress shoes and socks:
    - Dress pants
    - Dress pants with a sport coat or sweater
    - Suit

Length of Presentation

- **Exceeds Standard:**
  - Presentation is within 10-12 minutes
    - If you exceed 12 minutes:
      - A judge will ask you to wrap it up
      - You will be scored a 3 instead of a 4
- **Meets Standard:**
  - Presentation is within 8-10 minutes
- **Near Standard:**
  - Presentation is within 6-8 minutes
- **Below Standard:**
  - Presentation is less than 6 minutes

Portfolio
Meets the Standard

- The completed portfolio has:
  - Neat-well organized exhibits
  - Mostly correct language
  - Adequate timeliness in meeting Capstone deadlines

- *Note: Your portfolio will have been reviewed and scored prior to the arrival of the judges
  - While your portfolio is your first impression on the judges, it would be beneficial to introduce yourself when you enter the room

- *Note: If you did not complete your Project/Portfolio, you will not be allowed to present on May 23

The Capstone Handbook

- All of the information presented can be found in your handbook on pages 39–42

Thursday, May 23, 2019

- Schedule for the day:
  - There will be an early dismissal
  - Seniors will have lunch in the cafeteria
  - Next, you will get dressed and report to your assigned Capstone room to prepare
  - Presentations will begin promptly at 12 p.m.

Good Luck in your Preparations

- Please see Mr. Rider or Mr. Bodnar for assistance

  ◦ **Practice, Practice, Practice**
  ◦ Do not practice until you get the speech right. Practice until you can't get the speech wrong!

"Stop worrying about what can go wrong, and get excited about what can go right!"

GOOD LUCK